

# Non-Departmental Expenditures by Fund

Non-departmental expenditures are generally defined as obligations that are not directly attributable to one particular department or activity. Although costs sometimes can be divided into personnel and non-personnel expenditures, it is more appropriate to characterize them as overhead or "costs of doing business." For example, items that the City must continue to fund in order to operate (the purchase of insurance and depreciation charges), or where a long-standing financial commitment exists, such as debt service costs and the City-funded disability program, are included in this area.

<b>FY07 Non-Departmental Expenditures by Fund:</b>	<b>Other Charges</b>	<b>Debt Service</b>	<b>Total</b>
General	6,752,214	5,650,800	12,403,014
Water Facility	1,529,900	334,500	1,864,400
Sewer	1,535,900	597,000	2,132,900
Refuse	994,900	23,600	1,018,500
Parking	343,600	1,507,600	1,851,200
Stormwater Management	271,300	0	271,300
RedGate Golf Course	234,800	12,600	247,400
Town Center Management	0	0	0
Subtotal	11,662,614	8,126,100	19,788,714
Debt Service Fund <sup>(1)</sup>	448,800	5,662,000	6,110,800
<b>Total All Funds</b>	<b>\$12,111,414</b>	<b>\$13,788,100</b>	<b>\$25,899,514</b>

<sup>(1)</sup> The Debt Service Fund receives transfers from other funds to pay off general obligation bonds. Since these transfers are already listed as Debt Service expenditures within originating funds, there is essentially a double counting when the Debt Service Fund records the same expenditures. For this reason, the Debt Service Fund is isolated.

<b>Dept. Expenditures by Division (Fund)</b>	<b>Actual FY05</b>	<b>Adopted FY06</b>	<b>Est. Act. FY06</b>	<b>Adopted FY07</b>
General	8,983,788	9,310,960	15,196,028	12,403,014
Water	1,705,317	1,788,277	1,896,077	1,864,400
Sewer	1,796,469	2,442,658	2,342,658	2,132,900
Refuse	908,005	1,078,684	376,236	1,018,500
Parking	290,532	376,236	1,021,352	1,851,200
Stormwater Management	257,349	267,209	267,209	271,300
Redgate Golf Course	324,169	283,758	334,485	247,400
Debt Service	4,559,441	17,033,500	18,490,900	6,110,800
Town Center Management	N/A	N/A	N/A	0
<b>Total All Funds</b>	<b>\$18,825,068</b>	<b>\$32,581,282</b>	<b>\$39,924,945</b>	<b>\$25,899,514</b>

<b>Expenditures by Type</b>	<b>Actual FY05</b>	<b>Adopted FY06</b>	<b>Est. Act. FY06</b>	<b>Adopted FY07</b>
Salaries	(75,449)	296,211	30,000	5,000
Benefits	1,194,428	1,420,529	1,686,740	1,511,900
Overtime	0	0	0	0
Personnel Subtotal	1,118,978	1,716,740	1,716,740	<b>1,516,900</b>
Contractual Services	820,162	1,026,937	1,040,937	929,451
Commodities	1,060	510,000	510,000	531,000
Other Expenses	3,422	27,500	27,500	27,500
Operating Subtotal	824,644	1,564,437	1,578,437	<b>1,487,951</b>
Outside Agency Grants	858,489	903,450	913,118	996,979
Debt Service	5,338,826	17,827,457	19,592,457	8,137,300
Depreciation	2,504,722	2,442,727	2,430,322	2,443,000
Administrative Charges	1,382,127	1,423,592	1,423,592	1,376,500
Transfer to Debt Service	3,900,133	4,019,712	5,383,112	5,650,800
Transfer to Other Funds	2,897,148	2,119,586	6,619,586	3,646,284
Addition to Fund Balance	0	563,581	267,581	643,800
<b>Total All Funds</b>	<b>\$18,825,068</b>	<b>\$32,581,282</b>	<b>\$39,924,945</b>	<b>\$25,899,514</b>

<b>Sources of Funds</b>	<b>Actual FY05</b>	<b>Adopted FY06</b>	<b>Est. Act. FY06</b>	<b>Adopted FY07</b>
General	42,364,598	43,247,004	49,696,654	48,293,100
Water	3,876,877	5,447,587	5,514,485	5,808,098
Sewer	5,490,100	6,058,932	5,883,104	5,938,174
Refuse	4,566,204	5,172,256	5,239,707	5,283,124
Parking	171,547	190,000	190,000	1,309,224
Stormwater Management	1,277,747	1,222,244	1,577,244	1,248,982
Redgate Golf Course	6	67,056	67,056	269,446
Debt Service	16,652,690	17,033,500	18,488,900	6,110,800
<b>Total All Funds</b>	<b>\$74,399,769</b>	<b>\$78,438,579</b>	<b>\$86,657,150</b>	<b>74,260,948</b>

# Outside Agency Funding

Each fiscal year, funding request applications are received from organizations that provide services to the residents of Rockville. These applications were reviewed using a competitive review process, and funding recommendations were made for the FY07 budget. Organizations that received funding in FY06 and those requesting funding in FY07 are listed below. The organizations are divided into two groups: those organizations that provide basic human needs and those organizations that provide other needs. The list of human needs organizations is on the chart below; the list of other needs organizations is on the chart on the following page. Descriptions of the services provided by these organizations are on the pages following these charts.

## HUMAN NEEDS

Organization Name	FY05 Actual	FY06 Adopted	FY07 Request	FY07 Adopted
<b>Shelters</b>				
Chase Partnership Shelter	18,000	10,000	15,000	10,000
Dorothy Day Place	6,000	4,000	8,000	4,000
Helping Hands Shelter	20,000	17,000	23,000	17,000
Hope Housing	3,500	3,500	5,000	3,500
Horizons House	3,500	3,500	5,000	3,500
Jefferson House	3,500	3,500	5,000	3,500
Men's Emergency Shelter	11,500	11,500	15,000	12,500
Montgomery Avenue Women's Center	20,000	20,000	20,000	20,000
Rainbow Place Shelter	15,000	15,000	15,000	15,000
Sophia House	10,000	10,000	10,000	10,000
Stepping Stones Shelter	9,000	7,000	7,000	7,000
Welcome Homes	N/A	N/A	25,000	10,000
<b>Food/Clothing Services</b>				
Interfaith Clothing Center	10,000	10,000	12,000	11,000
Interfaith Furniture Initiative	5,000	5,000	10,000	7,500
Manna Food Center Inc.	19,000	19,000	20,000	20,000
Top Banana Home Delivered	0	3,500	5,000	3,500
<b>Youth/Family Services</b>				
Friends in Action	13,000	10,000	10,000	10,000
<b>Health Care</b>				
CMR Health Program	0	50,000	50,000	50,000
Dental Care for Kids	8,000	8,000	0	0
Elderly Ministries	47,500	48,500	58,500	53,500
Healthy Families Montgomery	9,500	9,500	10,000	9,500
Mobile Medical Care	27,000	0	0	0

Organization Name	FY05 Actual	FY06 Adopted	FY07 Request	FY07 Adopted
<b>Cultural Diversity</b>				
Chinese Cultural/Community Cntr.	5,000	8,000	12,000	10,000
Korean Comm. Center of Greater Washington	5,000	5,000	5,000	5,000
Latino Outreach Program	40,000	60,000	65,000	60,000
<b>Emergency Funds</b>				
Rockville Emergency Assistance Program (REAP) <sup>1</sup>	62,794	58,794	79,000	70,800
<b>Other</b>				
Career Transition Center Inc.	0	0	0	0
<b>Contingency</b>				
Undesignated	0	0	0	0
<b>Human Needs Total</b>	<b>371,794</b>	<b>\$400,294</b>	<b>489,500</b>	<b>426,800</b>

## OTHER NEEDS

Organization Name	FY05 Actual	FY06 Adopted	FY07 Request	FY07 Adopted
Rockville Economic Develop. Inc <sup>2</sup>	386,112	403,527	473,234	449,534
Peerless Rockville Historic Pres Ltd	50,000	50,000	55,000	51,500
VisArts	39,000	39,000	48,532	48,532
Rockville Chamber of Commerce	0	0	5,000	0
Rockville Consortium for Science Inc.	3,500	3,500	4,800	4,000
Rockville Housing Enterprises <sup>3</sup>	36,792	58,443	60,000	60,000
Rockville Volunteer Fire Dept <sup>4</sup>	8,083	5,400	102,725	10,000
Rockville Sister City Corp	N/A	N/A	12,380	2,000
Washington Area Housing Trust Fund	0	1,729	1,713	1,713
Council of Government Street Safe Campaign				2,900
Second Chance Wildlife Center	0	0	2,000	0
<b>Other Needs Total</b>	<b>523,847</b>	<b>561,599</b>	<b>765,384</b>	<b>630,179</b>
<b>Grand Total</b>	<b>895,641</b>	<b>961,893</b>	<b>1,254,884</b>	<b>1,056,979</b>

1. Additional \$10,500 of REAP funding was funded from the Special Activities Fund (Fund 350) in FY06.

2. Please see the Outside Agency Descriptions section that follows for information on uses for the funding provided to the Rockville Economic Development Inc. The FY05 amount includes additional funding for higher rental costs at the new location. The FY07 Adopted includes an addition of \$20,000 to the scheduled funding of \$422,884 for FY07.

3. The amount shown represents the Refuse Fund charge to the General Fund for refuse pickup.

4. FY07 Request includes \$92,725 waiver of estimated fees (e.g. permit) for the renovation of Station 3.

# Description of Outside Agencies

A description of services provided to the community by the organizations requesting funding is detailed below. Organizations are listed alphabetically within the category to which they belong, Human Needs or Other Needs.

## **HUMAN NEEDS:**

**Chinese Culture and Community Service Center Inc** — This program provides English instruction classes to recent immigrants in Rockville and Montgomery County at the Rockville Senior Center and the Montrose Community Center.

**Community Ministries of Rockville** — This organization was founded in 1967 to work with local governments to serve the needs of residents through education regarding the needs of the poor and displaced, advocacy on their behalf, and direct service to support them. The following programs are sponsored by Community Ministries:

Chase Partnership Shelter — Established in 1986, Chase Shelter provides housing, counseling and training programs to homeless men recovering from drug or alcohol addiction.

Elderly Ministries — Established in 1981, this program provides basic housekeeping and personal care to frail, homebound, elderly persons with chronic disabilities and temporary respite for persons released from hospitals that require limited support.

Health Program — This program will work collaboratively with Mobile Medical Care, Inc., providing outreach, scheduling and translation assistance, case management and service coordination to assure that Rockville residents obtain needed medical care.

Hope Housing — Established in 2002, this program provides low-rent housing for single adults with physical and/or mental disabilities. Residents receive case management and other needed supportive services.

Jefferson House — Established in 1991 as a Personal Living Quarters, this program provides affordable housing and ongoing relapse prevention services for homeless men who have finished a formal addiction treatment program.

Latino Outreach Program — Established in 1993, this educational program provides instruction in basic English to Latino adults while their children receive homework tutoring and substance abuse prevention education. Services currently are provided at Maryvale and Twinbrook Elementary Schools and two local churches.

Rockville Emergency Assistance Program (REAP) — Established in 1982 by Rockville's Mayor and Council, REAP provides short-term, last resource, emergency assistance to Rockville residents for basic human needs, including, rent, utilities, and medication.

**Community Ministry of Montgomery County** — This organization was founded in 1962 and includes Christian, Jewish and Buddhist congregations throughout Montgomery County in its membership. Its advocacy and service initiatives include the following five programs:

Friends in Action/Amigos En Accion — Established in 1986, this program links low-income, at-risk families with teams of congregation-based volunteer mentors who assist these families in identifying and building their strengths to become self-supporting.

Horizons House — Established in 2001, this program provides low-rent housing for homeless adults with physical and/or mental disabilities. A personal case manager encourages the residents to further their skills and ability to live independently.

Interfaith Clothing Center — Established in 1965, this program collects and distributes free clothing, furniture, and household items to low-income men, women, and children who are referred by public or private service agencies.

Interfaith Furniture Initiative — Established in 2005, this program is operated by the Interfaith Clothing Center to solicit, store, and deliver used furniture, free of charge, to low-income families in Montgomery County.

Sophia House — Established in 1997 by the Community Ministries of Rockville, Sophia House is now operated by the Community Ministry of Montgomery County. It provides emergency transitional shelter for single women to address their needs for housing and access to community services.

Welcome Homes — Established in 2005, this program provides a small group living environment and case management support for adult women with disabilities who must have around-the-clock supportive services.

# Description of Outside Agencies

## **HUMAN NEEDS, continued:**

**Dental Care for Kids** — Established in 2003 and administered by the Primary Care Coalition, this program assists low-income uninsured children in Montgomery County to obtain dental care from participating dentists at reduced rates.

**Dorothy Day Place** — First established in 1985, this transitional shelter provides intensive case management, housing and job counseling, referrals, life skills presentations, and other supportive assistance to women experiencing homelessness. Women stay an average of one year.

**Healthy Families Montgomery** — Established in 1996 under the sponsorship of Family Services Agency Inc, this program provides home-based services to first-time mothers who are at high-risk for child abuse and neglect. Beginning in the prenatal months, families receive weekly home visits that provide education and role modeling in parenting skills, early childhood development, and health and safety issues along with referrals to health and other community resources.

**Helping Hands Shelter** — This organization was established in 1986 under the sponsorship of the Mount Calvary Baptist Church. The shelter provides free temporary housing and food to homeless and abused women and children, assists in obtaining low rent housing, and offers social service counseling.

**Korean Community Center of Greater Washington** — Established in 1986, this agency provides outreach, health care education, case management, English classes, and pedestrian safety training to recent Korean immigrants in Rockville.

**Manna Food Center Inc** — Established in 1983, this agency receives and stores surplus foods and community food collections for distribution on a once-per-month basis to persons who have been referred by a social service agency. Food supplies also are provided to local shelters, soup kitchens, and other helping organizations.

**Men's Emergency Shelter** — Established in 1990 by the Montgomery County Coalition for the Homeless, this program provides year-round overnight shelter to homeless men. Using a new, larger facility built in November 2000, this program serves as entry point for men into the homeless services system.

**Mobile Medical Care Inc (MobileMed)** — Established in 1968, MobileMed provides primary health care to the uninsured and underinsured through a network of health clinics throughout the county. This funding enables Rockville residents to receive primary and preventative health care, referrals to specialty care, and diagnosis and management of chronic conditions at MobileMed health clinic sites.

**Montgomery Avenue Women's Center** — Established in 1984 as the Cordelia House Shelter, this daytime program provides job training, case management, life skills training, psychiatric care, and other supports to homeless women

**Rainbow Place Shelter** — Established in 1981, this is an emergency winter (November through March) shelter for homeless women 18 years and older that provides three meals a day, clothing, laundry facilities, and showers.

**Stepping Stones Shelter** — Established in 1980, this organization provides emergency shelter and independent living to homeless families. Its services include provision of shelter, food, housing referrals, counseling programs, health workshops and seminars, employment counseling, clothing, furniture and household items, drug abuse education and counseling, and childcare.

**Top Banana Home Delivered Groceries** — Established in 1982, this program provides personalized, supportive grocery delivery services to frail, disabled individuals. Participants order their food items by phone from a storehouse/office located in Brandywine, MD; drivers help put groceries away while checking on the participant's well-being.

## **OTHER NEEDS:**

**Metropolitan Center for the Visionary Arts at Rockville (VisArts)** — VisArts is dedicated to the revitalizing of downtown Rockville by encouraging and promoting the arts and fine crafts.

**Metropolitan Washington Council of Government Street Smart Campaign** — The "Street Smart" pedestrian and bicyclist safety outreach campaign is an annual one-month radio and print media campaign with the aim of changing driver and pedestrian behavior.

**Peerless Rockville Historic Preservation, Ltd.** — Established in 1974, this non-profit organization is dedicated to the preservation of Rockville's historic character and the enjoyment of the City's heritage through public education, activities and events. Peerless provides history and historic preservation services to Rockville citizens, businesses, organizations and government staff.

**Rockville Chamber of Commerce** — Requested in behalf of the Rockville Scholarship Foundation funding to expand its scholarship program whereby increasing by 2 to 5 Rockville residents who will receive scholarships for higher education.

**Rockville Consortium for Science Inc** — Established in 1989, the Rockville Consortium for Science Inc's mission is to increase the understanding of science within the City of Rockville by communicating that science is understandable and that the community prizes excellence in science.

## Description of Outside Agencies

### **OTHER NEEDS, continued:**

**Rockville Economic Development Inc (REDI)** — Please see page 13 - 6 for description.

**Rockville Housing Enterprises (RHE)** — RHE is the City's public housing agency that provides housing opportunities for lower income households who are unable to rent or buy homes through normal channels and initiates redevelopment activities.

**Rockville Sister City Corporation** - This 13-member non-profit corporation was organized to support educational and charitable programs and to provide a continuing relationship between the citizens of Rockville and of Pinneberg, Germany.

**Rockville Volunteer Fire Department** — The Rockville Volunteer Fire Department requests funding to cover the water bills for water usage by the volunteer firefighters while on duty at the fire department.

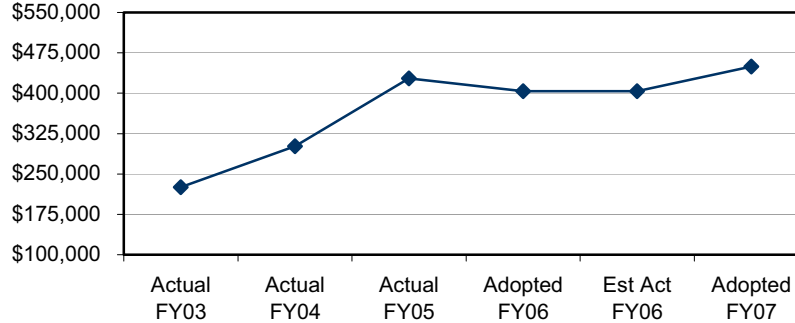
**Washington Area Housing Trust Fund (WAHTF)** — A regional housing loan fund that provides substantial below market interest rate predevelopment and interim development loans to non-profit and for profit affordable housing developers in the Washington Metropolitan region.

# Outside Agencies - REDI

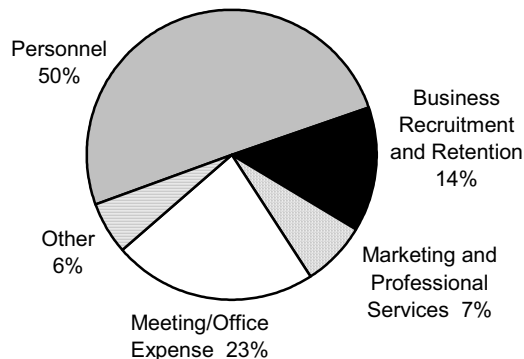
## REDI's Mission

Rockville Economic Development, Inc. (REDI) was established by the City as a public-private partnership to deliver the City's economic development services. REDI's mission is to strengthen and broaden the economic base of Rockville. As part of that mission, REDI promotes Rockville as a great place to work and live; assists businesses looking to relocate or expand in Rockville; facilitates the site selection, permitting, and licensing processes; serves as a liaison to people and programs in other levels of government; and maintains and disseminates information on the community, workforce, and economic climate of Rockville, where we are "Known for the Companies We Keep." For more information, please visit REDI's website at [www.RockvilleREDI.org](http://www.RockvilleREDI.org).

## Expenditures History



## Use of Funds



## Agency Summary

	Actual FY05	Adopted FY06	Est. Act. FY06	Adopted FY07
<b>Expenditures by Type</b>				
Salary and Wages	170,327	177,360	177,360	198,885
Benefits	20,712	30,094	30,094	30,955
<b>Personnel Subtotal</b>	<b>\$191,039</b>	<b>\$207,454</b>	<b>\$207,454</b>	<b>\$229,840</b>
Business Recruitment and Retention	37,332	53,000	53,000	63,000
Marketing	45,788	25,310	25,310	25,310
Professional Services*	16,016	7,300	7,300	7,300
Meeting/Office Expenses*	115,689	85,223	85,223	104,511
Other	21,826	25,243	25,243	26,279
Addition to Fund Balance	0	172	172	0
<b>Operating Subtotal</b>	<b>\$236,651</b>	<b>\$196,248</b>	<b>\$196,248</b>	<b>\$226,400</b>
<b>Total</b>	<b>\$427,690</b>	<b>\$403,702</b>	<b>\$403,702</b>	<b>\$456,240</b>

\* FY05 professional services and office expenditures were elevated due to an office move.

	Actual FY05	Adopted FY06	Est. Act. FY06	Adopted FY07
<b>Income by Type</b>				
Interest Income	171	175	175	500
MEDAAF Grant	10,000	0	0	0
City of Rockville Funding	386,112	403,527	403,527	449,534
Appropriated Fund Balance	0	0	0	6,206
<b>Total</b>	<b>\$396,283</b>	<b>\$403,702</b>	<b>\$403,702</b>	<b>\$456,240</b>

# Outside Agencies - REDI

## Agency Objectives:

Established in 1997 by the Mayor and Council, this non-profit agency provides economic development services for the City of Rockville. REDI's objectives are:

- Build Rockville's economy for the future
- Attract new businesses to Rockville
- Retain and support Rockville's existing business base
- Support the revitalization of Rockville Town Center

## Significant Changes:

*Adopted FY06 to Estimated Actual FY06*

None.

*Estimated Actual FY06 to Adopted FY07*

For FY07, REDI requested assistance in coordinating the Asian American Business Conference. REDI coordinated the conference in FY06 and does not have the staff to coordinate the larger event planned for this year. An additional \$10,000 has been targeted to fulfill this request

Salary adjustments will take place in FY07 for the Office Manager and Associate Director positions to move them to the mid-points of their salary ranges. REDI plans to make the adjustments in FY07 and FY08.

## Current Projects:

	Actual FY05	Target FY06	Actual FY06	Target FY07
Create a technology incubator in Rockville	Completed Phase II study; applied to TEDCO for capital funding	Purchase agreement is signed by MEDCO and the City; plans are approved on schedule	Incubator under construction; companies recruited for virtual incubator	Incubator opens
Sponsor the StartRight! Women's Business Plan Competition	3 business plan writing seminars held; \$8,500 in prize sponsorships secured, 13 competition entries	Outreach to women-owned businesses; secure sponsors; conduct competition; assess results	Held 12 business plan writing seminars; plus 4 on other topics; increased cash awards to \$12,500	Outreach to women-owned businesses; secure sponsors; conduct competition; assess results

	Actual FY05	Target FY06	Actual FY06	Target FY07
Sponsor Asian American Business Conference	Host & organize meetings for the Planning Committee for 1st conference	Hold 1st conference; assess results, host & organize meetings for the Committee for 2nd Conference	Held 1st conference with 185 attendees with coverage by Washington Post, Examiner and Voice of America; hosted & organized meetings for the Committee for '06 Conference	Hold 2nd conference; assess results
Support Town Center merchants during construction	Create and distribute Town Center retail guide; hold merchant meetings to assess impact of construction; establish working committee	Upload Retail Guide to REDI website; devise Town Center parking coordination program; update and reprint retail guide; execute first phase of coordination program	Uploaded Retail Guide to REDI website and distributed 50,000 print copies; devised Town Center parking coordination program and executed phase I; completed hotel feasibility study; facilitated / publicized wireless "hotspot"	Execute second and third phases of parking coordination program

## Regular Positions:

Position Title	Adopted FY06	Adopted FY07
Executive Director	1.0	1.0
Associate Director	1.0	1.0
Office Manager	1.0	1.0
<b>Total</b>	<b>3.0</b>	<b>3.0</b>

## Outside Agencies - REDI

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